

Customer Update

EASTER / MAY DAY 2017

To combat the impact of Bank Holidays on Friday 14th April, Monday 17th April and Monday 1st May, I have listed below, delivery dates and order cut off dates for this period.

Please match your normal delivery day with the relevant order cut off day for standard white Windows and Doors. These dates will have to be strictly adhered to. By doing this we will maintain our high standard of deliveries on time.

If you would like to collect any work during this period the best available collection date will be given at point of order.

If you're normal delivery day is:

Monday

<u>Order Cut Off Date and Time</u>	<u>Delivery Date</u>
12.00pm Friday 31 st March	Monday 10 th April
N/A	Monday 17 th April (No Delivery /Bank Holiday)
12.00pm Wednesday 12 th April	Monday 24 th April
N/A	Monday 1 st May (No Delivery / Bank Holiday)
12.00pm Thursday 27 th April	Monday 8 th May

Tuesday

<u>Order Cut Off Date and Time</u>	<u>Delivery Date</u>
12.00pm Monday 3 rd April	Tuesday 11 th April
12.00pm Thursday 6 th April	Tuesday 18 th April
12.00pm Thursday 13 th April	Tuesday 25 th April
12.00pm Friday 21 st April	Tuesday 2 nd May

Wednesday

<u>Order Cut Off Date and Time</u>	<u>Delivery Date</u>
12.00pm Tuesday 4 th April	Wednesday 12 th April
12.00pm Friday 7 th April	Wednesday 19 th April
12.00pm Tuesday 18 th April	Wednesday 26 th April
12.00pm Monday 24 th April	Wednesday 3 rd May

P.T.O.

Thursday

<u>Order Cut Off Date and Time</u>	<u>Delivery Date</u>
12.00pm Wednesday 5 th April	Thursday 13 th April
12.00pm Monday 10 th April	Thursday 20 th April
12.00pm Wednesday 19 th April	Thursday 27 th April
12.00pm Tuesday 25 th April	Thursday 4 th May

Friday

<u>Order Cut Off Date and Time</u>	<u>Delivery Date</u>
12.00pm Thursday 30 th March	Friday 7 th April
N/A	Friday 14 th April (No Delivery /Bank Holiday)
12.00pm Tuesday 11 th April	Friday 21 st April
12.00pm Thursday 20 th March	Friday 28 th April
12.00pm Wednesday 26 th March	Friday 5 th May

Any Orders for Foiled profile and Composite Doors will be given the appropriate delivery day to meet lead time and acknowledgement of delivery date can be given at point of order.

I hope this is a help. If you have any questions please contact a member of the sales/order planning team.